



الإدارة العامة للعلاقات العلمية والثقافية

إدارة المنح والبعثات والأجازات الدراسية

السيد / مدير عام كلية التمريض بسوها

تحية طيبة وبعد

أتشرف بأن أرفق مع هذا صورة ما ورد للجامعة في ٢٠١٢/٩/١٠ م من المجلس الأعلى للجامعات (إدارة المنظمات) متضمنا أنه ورد لأمانة المجلس كتاب وزارة التعليم العالي مرفقا به إعلان عن برنامج المنح الدراسية لدرجة الماجستير والدكتوراه المقدمة من جامعة هوكايدو اليابانية للعام الدراسي ٢٠١٢/٢٠١٣ م.

برجاء التكرم بالإحاطة والتفضل بعرض الموضوع على السيد أ.د/ عميد الكلية وكذلك العرض على السيد أ.د/ وكيل الكلية للدراسات العليا والبحوث والإعلان عن هذا البرنامج بالكلية وعلى السادة الراغبين في الترشيح لهذا البرنامج إرسال أوراقهم مصحوبة بالسندات المطلوبة مباشرة على العنوان الموضح بالمرفق مع موافقتنا بما يتم في هذا الشأن.

وتفضلوا بقبول وافر الاحترام

المدير العام
(سامية أبو الخير)

عك

عبدالحامد
٩٤٠

السيد / مدير عام كلية التمريض بسوها
إدارة المنح والبعثات والأجازات الدراسية
٢٠١٢/٩/١٠

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٢٠١٢/٩/١٠

Student Application Guidebook

Master's Course

2013 Student Application (Admissions in April, 2013)
and
2012 Student Application (Admissions in October, 2012)

Graduate School of Environmental Science,
Hokkaido University

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April 2012

Handwritten notes on the right edge of the page, including a signature and the date 12/29/13.

The Graduate School of Environmental Science will hold the following entrance examinations within the 2012 academic year. Please confirm the enrollment period and admission qualifications, and apply for the appropriate entrance examination.

1. Entrance Examinations Held within the 2012 Academic Year

	Entrance Examination	Enrollment Period	Application Period	Examination Date
General Entrance Examination	Fall Entrance Examination for April 2013 Admission (Fall Entrance Examination)	April 2013	July 2 (Mon) to July 13 (Fri) 2012	August 27 (Mon) to August 28 (Tue) 2012
	Entrance Examination for October 2012 Admission (Entrance Examination for October Admission)	October 2012		
	Spring Entrance Examination for April 2013 Admission (Spring Entrance Examination)	April 2013	January 8 (Tue) to January 18 (Fri) 2013	February 28 (Thu) to March 1 (Fri) 2013
Entrance Examination for Selected Candidates	Special Selected Candidate Entrance Examination for April 2013 Admission (Special Selected Candidate Entrance Examination)	April 2013	April 25 (Wed) to May 7 (Mon) 2012	May 28 (Mon) 2012
	Fall Selected Candidate Entrance Examination for April 2013 Admission (Fall Selected Candidate Entrance Examination)	April 2013	October 2 (Tue) to October 15 (Mon) 2012	October 29 (Mon) 2012

* For details on the application period and examination dates, be sure to refer to "6. Selection, Application Period, Subject Matter, Place of Examination, Announcement of Successful Applicants."

* Entrance examinations are hereinafter referred to as "fall entrance examination, entrance examination for October admission, spring entrance examination, special selected candidate entrance examination," and fall selected candidate entrance examination."

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2. Enrollment Limit

Master's Course						
Division	October 2012 Admission	April 2013 Admission				
	Enrollment Limit	Capacity	Enrollment Limit			
			Fall Entrance Examination	Spring Entrance Examination	Special Selected Candidate Entrance Examination	Fall Selected Candidate Entrance Examination
Division of Environmental Science Development	Limited places	44	30	10	Not available	Approx. 4
Division of Earth System Science	Limited places #	35	35	Limited places	Not available	Not available
Division of Biosphere Science	Limited places	52	52	Limited places	Not available	Not available
Division of Environmental Materials Science	Limited places	28	20	Limited places	Approx. 4	Approx. 4

* Due to reasons such as the field of research and currently assigned number of students, the spring entrance examination, entrance examination for October admission, special selected candidate entrance examination, and fall selected candidate entrance examination may be cancelled. Before applying, students wishing to sit entrance examinations must inquire to the division or staff member of the division they wish to apply to as indicated below to confirm the availability of their preferred course or supervisor.

Applications are not accepted for October admission to the Course in Atmosphere-Ocean and Climate Dynamics in the Division of Earth System Science.

- Inquiries to Divisions/Staffs

1) If you have decided which division/course to apply to:

If you have decided which course supervisor you want to study under, contact the course supervisor directly by e-mail or telephone. See the Graduate School of Environmental Science homepage for the e-mail address and telephone number of the supervisor you wish to contact. If you wish to apply to the Division of Biosphere Science and have a second preference course supervisor, please contact both the first and second preference course supervisors.

If you have not decided a preferred course supervisor, contact the Head of Division as described in 2) below.

2) If you have not decided which division/course to apply to:

See "10. Division Inquiries," and contact the head of the division that you wish to apply to.

3. Admission Qualifications

(1) Fall Entrance Examination, Spring Entrance Examination

Applicants must be qualified as one of the followings:

- (i) Individuals who are university graduates, or expected graduates by the month before the enrollment period (March 2013 for fall entrance examination or spring entrance examination applicants, or September 2012 for applicants for the entrance examination for October admission).
- (ii) Individuals who have attained or have prospects of attaining a Bachelor's degree from the National Institute for Academic Degrees and University Evaluation in Japan by the month before the enrollment period.
- (iii) Individuals selected by the Ministry of Education, Culture, Sports, Science and Technology
- (iv) Individuals who have finished (or will finish) 16-year education in a foreign country by the

- month before the enrollment period.
- (v) Individuals who have finished (or will finish) 16-year education of a foreign country through study at an academic institution within Japan that provides education from a foreign country via distance learning by the month before the enrollment period.
 - (vi) Individuals who have completed education for at least 3 years at a university by the month before the enrollment period, individuals who have completed 15 years of education in a foreign country or the corresponding 15 years of education via distance learning at an academic institution within Japan, and who are approved to be eligible by this university by acquiring outstanding results in the academic credits specified by the university. [A preliminary review of admission qualifications is required. Applicants must follow the instructions in 4. Preliminary Review of Admission Qualifications, and submit the required documents]
 - (vii) Individuals who are at least 22 years old by the month before the enrollment period, and are considered to be academically equivalent to a university graduate (for example, college graduates, junior college graduates, professional/vocational school graduates, graduates from Japanese branch schools of foreign universities or foreign schools who do not have a Bachelor's degree). [A preliminary review of admission qualifications is required. Applicants must follow the instructions in 4. Preliminary Review of Admission Qualifications, and submit the required documents]

(2) Entrance Examination for October Admission

Division of Environmental Science Development, Division of Environmental Materials Science: Applicants must be qualified under one of the conditions listed in the preceding paragraph (1).
 Division of Earth System Science, Division of Biosphere Science: Applicants must be qualified under one of the conditions listed in the preceding paragraph (1). However, (i), (ii), (iii) and (vii) are limited to working adults wishing to study while continuing their current employment (see below). The Course in Atmosphere-Ocean and Climate Dynamics offered by the Division of Earth System Science does not accept applications for October admission.

(3) Special Selected Candidate Entrance Examination (Division of Environmental Materials Science)

Student due to graduate from an advanced course at a technical junior college in March 2013, and who is recommended by the school or the department head

(4) Fall Selected Candidate Entrance Examination (Division of Environmental Science Development, Division of Environmental Materials Science)

Division of Environmental Science Development: Applicants must be qualified under one of the conditions listed in the preceding paragraph (1).
 Division of Environmental Materials Science: Students due to graduate from a domestic four-year college in March 2013

(Note) Working Adult Admissions

If you wish to apply to study at this university while continuing your current career, contact the supervisor with whom you wish to study before applying to thoroughly discuss the entrance examination and learning process after acceptance etc.

4. Preliminary Review of Admission Qualifications

Those individuals who correspond to category (vi) or (vii) in "3. Admission Qualifications" above must submit the required documents for the preliminary review of admission qualifications by the specified date for the preliminary review of admission qualifications. You may not apply to this university unless it is judged in the preliminary review that you have the necessary qualifications.

	Required Documents for the Preliminary Review of Admission Qualification	
	Application Form	Remarks
Admission Qualification (vi)	Designated application form for the preliminary review of admission qualification	Prescribed form
	Curriculum vitae	Prescribed form
	Review form	Prescribed form Issued by the president or dean of the university.
	Academic transcript	
	Copy of a diploma from university	Excluding all students who skipped grades.
	Future goals	No fixed format (A4 paper in portrait orientation, horizontal writing within 400 words)
	A return envelope (for notification of examination result)	Write your name on a standard sized envelope, and paste the equivalent of 350 yen in postage stamps.
Admission Qualification (vii)	Designated application form for the preliminary review of admission qualification	Prescribed form
	Curriculum vitae	Prescribed form
	Copy of a diploma from the highest school graduated	
	Completion certificate from attended high school or most previous school	
	Academic and research history from last graduating school, details of research and actual working experience, and research plan/aspirations after acceptance, in one document	No fixed format (A4 paper in portrait orientation, horizontal writing within 800 words)
	A return envelope (for notification of examination result)	Write your name on a standard sized envelope, and paste the equivalent of 350 yen in postage stamps.

In order to return the documents specified by this university, write your name, address and postal code on a return envelope (24cm x 33.2cm, suitable for A4 paper), and attach postal stamps equivalent to 120 yen (390 yen for express mail). Write "**Request for Preliminary Review of Admission Qualifications (Master's Course) Application Documents**" in red of the front of the envelope, and send your documents and the return envelope to the correct address before the application deadline.

- Application Deadline

Entrance Examination	Submission Deadline for Preliminary Review of Admission Qualification Documents
Fall Entrance Examination	May 28 (Mon) to June 8 (Fri) 2012
Entrance Examination for October Admission	
Spring Entrance Examination	November 19 (Mon) to November 30 (Fri) 2012
Special Selected Candidate Entrance Examination	Not applicable (no preliminary review)
Fall Selected Candidate Entrance Examination	Division of Environmental Science Development: August 20 (Mon) to August 31 (Fri) 2012 Division of Environmental Materials Science: Not applicable (no preliminary review)

All documents will be accepted between 9am to 5pm, excluding Saturdays, Sundays and national holidays. In the case of mail, documents should be sent by registered mail, and must arrive before the deadline.

- Notification of Review Results

All applicants will be notified of the results of the review by the application period by mail.

5. Required Documents

Applicants shall submit the following documents to this graduate school within the application period. In the case of mail, all application documents must be sent by "Registered Express" delivery, and the envelope must be marked as "Admission Forms" in red. Once applicants have submitted documents, the contents of the documents cannot be changed.

Application Forms	Remarks
(1) Admittance Application	The office provides all forms. Designated form must be used.
(2) Identification Photographs (x 3)	A piece of photo taken within 3 months prior to application. (4cm x 3cm, upper body, facing forwards, with no hats or other headgear.) Write your name and preferred division on the back of the photo, and attach it to the "candidate photograph."
(3) Academic Transcript	A paper should be issued within 3 months prior to application.
(4) (prospective) Graduation Certificate	A certificate of graduation from one's last school issued within 3 months prior to application.
(5) Return Envelope (for Admission Card for Examination)	Write the name and address on the envelope provided by the office, and paste postal stamps equivalent to 650 yen (simple registered post/express post).

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(6) Reply Address Label (for Pass/Fail Notification)	Write the name and address on the label provided by the office. (Do not attach to return envelope)
(7) Screening Fee	30,000 yen (Use the payment notification form specified by this graduate school to remit payment, and attach the "Screening fee receipt" from the right side of the notification form to the specified section of the application form. The screening fee is non-refundable.)
(8) Essay/Self-recommendation (as required by each division)	An essay or self recommendation written in accordance with the content required by the division or course. (for details on the content, see "Specialized subjects" appended table, pp.16-21 document for the fall entrance examination, October entrance examination, and spring entrance examination. Candidates for the special selected candidate entrance examination and fall selected candidate entrance examination should also refer to 6 (4) "Subject Matter").
(9) Letter of Recommendation (only for special selected candidate and fall selected candidate applicants)	Division of Environmental Science Development: Letters of recommendation from 2 persons who are able to accurately judge the academic ability of the applicant. Please download the letter of recommendation form from the Division of Environmental Science Development homepage. Division of Environmental Materials Science: For the special selected candidate entrance examination, a letter of recommendation from the school principal or head of department (or equivalent person). For the fall selected candidate entrance examination, a letter of recommendation from the subject head or course supervisor (or equivalent person). (Letter should include information on the applicant's general academic knowledge of English and chemistry. No fixed format, approximately 1 A4 sheet in length)
(10) TOEFL or TOEIC Score Sheet (applicants for Division of Environmental Science Development)	Applicants submitting a TOEFL or TOEIC score do not need to sit the English examination. However, they must refer to the separate "Foreign Languages" table and submit the applicable score sheet.
(11) Certificate of Alien Registration or Copy of Passport (only for foreign students)	Foreign students living in Japan should submit the certificate of alien registration that indicates their status of residence in Japan. Foreign students living outside of Japan should submit a copy of their passport.
(12) Other Information	Foreigner supported by Japanese Government Scholarship should submit a copy of the application form for the scholarship.

For details on the application period, see "6. Selection, Application Period, Subject Matter, Place of Examination, Announcement of Successful Applicants."



(6) Reply Address Label (for Pass/Fail Notification)	Write the name and address on the label provided by the office. (Do not attach to return envelope)
(7) Screening Fee	30,000 yen (Use the payment notification form specified by this graduate school to remit payment, and attach the "Screening fee receipt" from the right side of the notification form to the specified section of the application form. The screening fee is non-refundable.)
(8) Essay/Self-recommendation (as required by each division)	An essay or self recommendation written in accordance with the content required by the division or course. (for details on the content, see "Specialized subjects" appended table, pp.16-21 document for the fall entrance examination, October entrance examination, and spring entrance examination. Candidates for the special selected candidate entrance examination and fall selected candidate entrance examination should also refer to 6 (4) "Subject Matter").
(9) Letter of Recommendation (only for special selected candidate and fall selected candidate applicants)	<p>Division of Environmental Science Development: Letters of recommendation from 2 persons who are able to accurately judge the academic ability of the applicant. Please download the letter of recommendation form from the Division of Environmental Science Development homepage.</p> <p>Division of Environmental Materials Science: For the special selected candidate entrance examination, a letter of recommendation from the school principal or head of department (or equivalent person). For the fall selected candidate entrance examination, a letter of recommendation from the subject head or course supervisor (or equivalent person). (Letter should include information on the applicant's general academic knowledge of English and chemistry. No fixed format, approximately 1 A4 sheet in length)</p>
(10) TOEFL or TOEIC Score Sheet (applicants for Division of Environmental Science Development)	Applicants submitting a TOEFL or TOEIC score do not need to sit the English examination. However, they must refer to the separate "Foreign Languages" table and submit the applicable score sheet.
(11) Certificate of Alien Registration or Copy of Passport (only for foreign students)	Foreign students living in Japan should submit the certificate of alien registration that indicates their status of residence in Japan. Foreign students living outside of Japan should submit a copy of their passport.
(12) Other Information	Foreigner supported by Japanese Government Scholarship should submit a copy of the application form for the scholarship.

For details on the application period, see "6. Selection, Application Period, Subject Matter, Place of Examination, Announcement of Successful Applicants."



6. Selection, Application Period, Subject Matter, Place of Examination, Announcement of Successful Applicants

Fall Entrance Examination for April 2013 Admission
(Fall Entrance Examination)

Entrance Examination for October 2012 Admission
(Entrance Examination for October Admission)

(1) Admission Qualifications

Applicants must be qualified under one of the conditions listed in "3. Admission Qualifications" (1).

However, applicants for the entrance examination for October admission to the Division of Earth System Science or Division of Biosphere Science must be qualified under the conditions listed in "3. Admission Qualifications" (2). The Course in Atmosphere-Ocean and Climate Dynamics offered by the Division of Earth System Science does not accept applications for October admission.

(2) Selection

Successful candidates are selected after evaluation of academic skills (foreign languages examination, specified subjects examinations and oral examination), and other requirements.

(3) Application Period

From July 2 (Mon) to July 13 (Fri), 2012.

All documents will be accepted between 9am to 5pm, excluding Saturdays, Sundays and national holidays. (Documents sent by post must also arrive within the application period)

(4) Subject Matter

Date	Subject Matter	Time	Remarks
August 27 (Mon)	Foreign Languages	10:00 - 12:00	Foreign languages of preferred division. (See "Foreign Languages" appended table, p.15)
	Specialized Subjects	13:00 - 15:00	Specialized subjects of the Division of Environmental Science Development, Division of Biosphere Science. (See "Specialized Subjects" appended table, pp.16-18)
		13:00 - 16:00	Specialized subjects of the Division of Earth System Science, Division of Environmental Materials Science. (See "Specialized Subjects" appended table, pp.16-18)
August 28 (Tue)	Oral Examination	Announced later	As the time and location differ depending on the division and course, details of the oral examination will be informed before the foreign languages examination. For details, see "Specialized Subjects" appended table, pp.16-18, and contact the division directly with any inquiries.

(5) Place of Examination

Graduate School of Environmental Science, Hokkaido University (We will provide further details with return of admission cards for examination.)
Kita 10, Nishi 5, Kita-ku, Sapporo

(6) Announcement of Successful Applicants

September 3 (Mon) 2012, 3pm (planned)

The list of accepted candidates will be notified on the bulletin board in the lobby of the Graduate School of Environmental Science. The examination result will be also sent to each applicant by mail. (Individual applicants will not be informed of results by telephone, e-mail, fax etc.)

Successful applicants will be notified of the admission procedures separately.

Fall Entrance Examination ... Sent mid February 2013

Entrance Examination for October Admission ... Included with acceptance notification

(1)

Spring Entrance Examination for April 2013 Admission
(Spring Entrance Examination)

(1) Admission Qualifications

Applicants must be qualified under one of the conditions listed in "3. Admission Qualifications" (1).

(2) Selection

Successful candidates are selected after evaluation of academic skills (foreign languages examination, specified subjects examinations and oral examination), and other requirements.

(3) Application Period

From January 8 (Tue) to January 18 (Fri), 2013.

All documents will be accepted between 9am to 5pm, excluding Saturdays, Sundays and national holidays.

(Documents sent by post must also arrive within the application period)

(4) Subject Matter

Date	Subject Matter	Time	Remarks
February 28 (Thu)	Foreign Languages	10:00 - 12:00	Foreign languages of preferred department. (See "Foreign Languages" appended table, p.15)
	Specialized Subjects	13:00 - 16:00	Specialized subjects of the Division of Earth System Science, Division of Environmental Materials Science. (See "Specialized Subjects" appended table, pp.19-21)
		13:00 - 15:00	Specialized subjects of the Course in Practical Science for Environment in Division of Environmental Science Development. (See "Specialized Subjects" appended table, pp.19-21)
		The Division of Biosphere Science and the Division of Environmental Science Development (excluding the Course in Practical Science for Environment) do not run examinations in the described specialized subjects.	
March 1 (Fri)	Oral Examination	Announced later	As the time and location differs depending on the division and course, the list of oral examination times will be handed out before the 1 st day of the foreign languages examination. For details, see "Specialized Subjects" table, pp.19-21, and contact the division directly with appended any inquiries.

(5) Place of Examination

Graduate School of Environmental Science, Hokkaido University (We will provide further details with return of admission cards for examination.)
Kita 10, Nishi 5, Kita-ku, Sapporo

(6) Announcement of Successful Applicants

March 5 (Tue) 2013, 3pm (planned)

The list of accepted candidates will be notified on the bulletin board in the lobby of the Graduate School of Environmental Science. The examination result will be also sent to each applicant by mail. (Individual applicants will not be informed of results by telephone, e-mail, fax etc.)

Successful applicants will be notified of the admission procedures separately (included with the pass/fail notification).

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Special Selected Candidate Entrance Examination for April 2013
(Special Selected Candidate Entrance Examination)

(1) Admission Qualifications

Student due to graduate from an advanced course at a technical junior college in March 2013, and who is recommended by the school or department head

(2) Selection

Successful candidates are selected based on evaluation of technical junior college regular course results and advanced course results, letter of recommendation, essay and oral examination.

(3) Application Period

From April 25 (Wed) to May 7 (Mon), 2012
 All documents will be accepted between 9am to 5pm, excluding Saturdays, Sundays and national holidays.
 (Documents sent by post must also arrive within the application period)

(4) Subject Matter

Date	Subject Matter	Time	Remarks
May 28 (Mon) Sapporo venue	Oral Examination	Announced later	The oral examination is based on the essay submitted with the application documents, and covers topics such as fundamental knowledge and research interests.
May 28 (Mon) Tokyo venue			

(5) Place of Examination

Sapporo venue: Graduate School of Environmental Science, Hokkaido University (We will provide further details with return of admission cards for examination.)
 Kita 10, Nishi 5, Kita-ku, Sapporo

Tokyo venue: Campus Innovation Center (We will provide further details with return of admission cards for examination.)
 3-3-6 Shibaura, Minato-ku, Tokyo

(6) Announcement of Successful Applicants

June 5 (Tue) 2012, 3pm (planned)

The list of accepted candidates will be notified on the bulletin board in the lobby of the Graduate School of Environmental Science. The examination result will be also sent to each applicant by mail. (Individual applicants will not be informed of results by telephone, e-mail, fax etc.)

Successful applicants will be notified of the admission procedures separately (mid February 2013).

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**Fall Selected Candidate Entrance Examination for April 2013 Admission
(Fall Selected Candidate Entrance Examination)**

(1) Admission Qualifications

Division of Environmental Science Development: Applicants must be qualified under one of the conditions listed in the Admission Qualifications (1).

Division of Environmental Materials Science: Students due to graduate from a domestic four-year college in March 2013

(2) Selection

Successful candidates are selected based on evaluation of the oral examination, letter of recommendation, self-recommendation or essay, and university grades.

(3) Application Period

From October 2 (Tue) to October 15 (Mon), 2012

All documents will be accepted between 9am to 5pm, excluding Saturdays, Sundays and national holidays.

(Documents sent by post must also arrive within the application period)

(4) Subject Matter

Date	Subject Matter	Time	Remarks
October 29 (Mon) Sapporo venue	Oral Examination	Announced later	<p>(Division of Environmental Science Development) Presentation and oral examination based on the self-recommendation etc. Submission of a self-recommendation (1 A4 sheet) detailing the applicant's self-evaluation of their study abilities after admission. For the Course in Global Environmental Management, applicants shall submit an essay in English on the reasons for their application and the research theme they want to follow within this graduate school (A4 size, approximately 600 words)</p>
October 29 (Mon) Tokyo venue (Division of Environmental Materials Science only)			<p>(Division of Environmental Materials Science) Applicants should submit an essay on the reasons for their application and an overview of research undertaken to date (A4 size, approximately 600 words, may be word processed) included with the application documents. This essay will be the basis of the presentation and oral examination. Seven minutes for the presentation, 8 minutes of Q&A time.</p>

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